

# LUDLOW TOWN COUNCIL

## A G E N D A

### REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

**Contact: Gina Wilding, Town Clerk**  
Ludlow Town Council, The Guildhall  
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**Dispatch date: - 4<sup>th</sup> December 2020**

You are summoned to attend a meeting of the  
Representational Committee on

**Wednesday 9<sup>th</sup> December 2020 at 7pm**

**Via Zoom**

**Gina Wilding is inviting you to a scheduled Zoom meeting.**

**Topic: Representational Committee Zoom Meeting**

**Time: Dec 9, 2020 07:00 PM London**

**Link: <https://us02web.zoom.us/j/81480658640>**

**Meeting ID: 814 8065 8640**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **PLANNING APPLICATIONS**
- **TRAFFIC MANAGEMENT & ROAD CLOSURES**

**In Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

## **1. WELCOME**

To receive a welcome from Chairman of the Committee Councillor Glenn Ginger.

Welcome to the Representational Committee virtual meeting.

There are a few housekeeping things to note.

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

## **2. RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

## **3. APOLOGIES**

To receive apologies from committee members.

## **4. DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

5. **PUBLIC OPEN SESSION (15 minutes)**  
Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.
6. **LUDLOW'S UNITARY COUNCILLORS SESSION**  
Ludlow's Unitary Councilors are invited to address comments to the committee.
7. **MINUTES**  
To approve the minutes of 11<sup>th</sup> November 2020 to be signed as a correct record by the Chairman.
8. **ITEMS TO ACTION**  
To note the items to action for Representational Committee from 11<sup>th</sup> November 2020.
9. **LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**  
To note the LCAAC agenda of the meeting to be held on 9<sup>th</sup> December 2020.
10. **DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT**  
To note there are no discharge of conditions and permitted developments.
11. **SHROPSHIRE COUNCIL DECISIONS PENDING**  
To note pending decisions.

<b>20/04148/FUL</b>	<b>Busybodies Childcare Centre, Bishop Mascall Centre, Lower Galdeford, Ludlow, SY8 1RZ</b> Erection of detached building to accommodate the entrance, office, and WCs for the extended outdoor play area to existing childcare centre and the inclusion of a ramped access.
<b>20/02985/FUL</b>	<b>25 New Road, Ludlow, SY8 2NY</b> Erection of 3 storey rear extension and single garage
<b>20/04260/FUL</b>	<b>Dinham Hall , Dinham, Ludlow, SY8 1EJ</b> Change of use of the existing hotel, restaurant & letting cottages within the site into 7No dwellings, internal alterations and associated works
<b>20/04261/LBC</b>	<b>Dinham Hall , Dinham, Ludlow, SY8 1EJ</b> Change of use of the existing hotel, restaurant and letting cottages within the site into 7No dwellings, internal alterations and associated works affecting a Grade II Listed Building
<b>20/04272/FUL</b>	<b>25 Mill Street, Ludlow, SY8 1BG</b> Erection of garden room and installation of French doors to rear elevation; removal of section of kitchen wall
<b>20/04273/LBC</b>	<b>25 Mill Street, Ludlow, SY8 1BG</b>

	Erection of garden room and installation of French doors to rear elevation removal of section of kitchen wall affecting a Grade II Listed Building
<b>20/04556/TPO</b>	<b>12 Parys Road, Ludlow, Shropshire, SY8 1XX, .</b> To crown raise 1No. Oak Tree from 2m to 5m, remove regrowth on main stem, deadwood and remove branches protected by The Council of South Shropshire District Council, (Sheet Road/Riddings Road) TPO 1988
<b>20/04507/FUL</b>	<b>45 Henley Orchards, Ludlow, SY8 1TW</b> Erection of a two storey side extension following demolition of existing garage
<b>20/04278/FUL</b>	<b>110 Corve Street, Ludlow, SY8 1DJ</b> Change of use from accountants offices to 1No residential dwelling ( no building alterations)
<b>20/03067/FUL</b>	<b>18 Dodmore Lane, Ludlow</b> Formation of parking and dropped kerb to allow safe parking

## 12. SHROPSHIRE COUNCIL DECISIONS

To note the decisions:

<b>20/03461/FUL</b>	<b>99 Corve Street, Ludlow, Shropshire, SY8 1EB</b> Extension to existing external steps and installation of balustrade; replacement cill, repair windows	<b>GRANTED</b>
<b>19/03947/LBC</b>	<b>7 Mill Street, Ludlow, SY8 1AZ</b> Replace 17 windows to west elevation affecting a grade II listed building	<b>REFUSED</b>
<b>20/03907/FUL</b>	<b>Little Orchard, Sandpits Road, Ludlow, SY8 1HG</b> Installation of first floor emergency egress window on the east side gable wall	<b>GRANTED</b>
<b>20/03500/FUL</b>	<b>1 Hayton View, Ludlow, SY8 2NU</b> Application under Section 73A of the Town and Country Planning Act 1990 to remove Leylandii hedge and replace with featheredged fence to the Western boundary	<b>GRANTED</b>
<b>20/03461/FUL</b>	<b>99 Corve Street, Ludlow, SY8 1EB</b> Extension to existing external steps and new wrought iron curved balustrade; strip out existing window cills and replace; repair windows	<b>GRANTED</b>
<b>20/03825/OUT</b>	<b>37 Baker Close, Ludlow, SY8 1XJ</b> Outline application for erection of one dwelling (all matters reserved)	<b>REFUSED</b>
<b>20/04706/FUL</b>	<b>Smithfield House, Lower Galdeford, Ludlow, SY8 1RT</b> Replacement of one window to side elevation	<b>WITHDRAWN</b>
<b>20/02971/FUL</b>	<b>Proposed Residential Development Land To The West Of, Castle View Terrace, Ludlow</b>	<b>REFUSED</b>

	Erection of 6No. dwellings, associated parking and formation of vehicular access (Amended)	
<b>20/04175/TCA</b>	<b>15 Lower Broad Street, Ludlow, SY8 1PQ</b> To reduce one Cherry Plum by 5ft and one small Cedar by 10% within Ludlow Conservation Area	<b>CONSENT BY RIGHT - TREES</b>
<b>20/04500/TCA</b>	<b>The Firs, 1 Julian Road, Ludlow, SY8 1HA.</b> To fell 1No Fir tree within the Ludlow Conservation Area	<b>CONSENT BY RIGHT - TREES</b>
<b>20/04405/TCA</b>	<b>St Johns Road Ludlow Shropshire</b> Large dark leaved maple - undertake a crown lift by 2.5m, to improve light conditions at ground level within Ludlow Conservation Area	<b>CONSENT BY RIGHT - TREES</b>
<b>20/03306/LBC</b>	<b>Proposed Residential Conversion Adj., Grooms Cottage, Raven Lane, Ludlow, Shropshire.</b> Works to facilitate the conversion of outbuildings to two residential dwellings affecting a Grade II Listed Building	<b>GRANTED</b>

### 13. PLANNING APPLICATIONS

To consider and comment on all validated planning applications:

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

<b>20/04514/FUL</b>	<b>22 Broad Street, Ludlow, SY8 1NG</b> Change of use from mixed residential and commercial use to a single dwelling <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJ130BTDIDF00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJ130BTDIDF00</a>
<b>20/04770/TCA</b>	<b>46 Gravel Hill, Ludlow, SY8 1QR</b> To fell 1 Betula Nigra within Gravel Hill Ludlow Conservation Area <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJXZVVT06Z00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJXZVVT06Z00</a>
<b>20/04707/LBC</b>	<b>Smithfield House, Lower Galdeford, Ludlow, SY8 1RT.</b> Works in connection with replacement of a dilapidated single glazed window with a double glazed widow affecting a Grade II Listed Building <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJP6E7TDIMO00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJP6E7TDIMO00</a>

<b>20/04848/TCA</b>	<b>Sheeplea, Linney, Ludlow, SY8 1EE</b> To fell 1No Conifer Tree within Ludlow Conservation Area <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QK3VB3TD07U00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QK3VB3TD07U00</a>
<b>20/04716/VAR</b>	<b>Tesco Stores Ltd, Corve Street, Ludlow, SY8 2PG</b> Variation of Condition No.7 (car park management scheme) attached to planning permission SS/1/8850/P dated 21/07/1998 <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJR0X4TDIN800">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QJR0X4TDIN800</a>
<b>20/04926/TCA</b>	<b>The Croft, St Julians Avenue, Ludlow, SY8 1EU</b> 50% reduction of hollow pear tree within Gravel Hill Ludlow Conservation Area <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QKCSV4TD06Z00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QKCSV4TD06Z00</a>
<b>20/04811/FUL</b>	<b>65 New Street, Ludlow, SY8 2NJ</b> Erection of porch to front elevation <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QK0AVPTDIRY00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QK0AVPTDIRY00</a>

#### 14. **ROAD CLOSURE/TRAFFIC MANAGEMENT**

To consider the road closures and traffic management listed below:

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

Date	Location	Traffic Management	Company	Work Description
21 <sup>st</sup> September 2020- 12 <sup>th</sup> Feb 2021	New Road	Road closure one way	Severn Trent Water	Install sewer and manholes
4th December 2020 - 28th February 2021	King Street, Ludlow.	King St in Ludlow will be closed for social distancing purposes every Friday and Saturday between 10am and 3pm each day. Access for pedestrians and cyclists will be maintained. This Temporary Order will commence on 4th December 2020. The end date is 28th February 2021	Shropshire Council	Social Distancing in accordance with Government guidance.

		however, that date may change		
11 <sup>th</sup> – 15 January 2021 9.30am-4pm	Squirrel Lane	Reinstatement of sunken carriageway next to fence line and repairs to fence	Shropshire Council	Road closure
5 <sup>th</sup> January 2021	Bell Lane	Some carriageway incursion between 15-19 Bell Lane	Western Power Distribution	Carriageway incursion
11 <sup>th</sup> – 14 <sup>th</sup> January 2021	Market Street	Lay 2m public gas service to no 5	Cadent	Road closure

**For all other road closures:** Shropshire Council have advised that all the works listed above have been assessed on an individual basis and road closure is the only viable option due to not being able to maintain an absolute minimum width for traffic to pass safely. Shropshire Council have stated that they work to minimise disruption, and only use road closures when all other options are explored and found not to be viable, as it is recognised that road closures can be disruptive.

**15. ST LEONARD'S CLIVE ARCH**

To note that works are required to stabilise the structure. Further information regarding the process, and an update on pedestrian safety have been sought from Shropshire Council.

**Membership**

Cllrs Ginger (Chairman), Sheward (Vice Chairman), Adams, Clarke, Gill, Jones, Lyle, Naysmith, O'Neil, Parry and Pote.

The next Representational Committee Meeting via Zoom will be held on  
**Wednesday 20<sup>th</sup> January 2021**